

Minutes - Meeting of the Board of Trustees Brookline Public Library

Date: Tuesday July 11th

Time: 6:00 PM

Location: Brookline Public Library Meeting Room, Brookline NH

Present: Cindy LaCroix, Jen Morrissey, Rebecca Purdin, Diane Marsolini

Hybrid/Remote:

Absent: Kathy Leavitt

Also Present: Puneet Mangal, Arefe Koushki, Kacie Ellis

Join Zoom Meeting

<https://us06web.zoom.us/j/84421220492?pwd=THdRNWdLMU5jVmFoOWVRdDEzMzBGdz09>

Meeting ID: 844 2122 0492

Passcode: 811059

Rebecca called the meeting to order at 6:10

Introductions

Regular Reports (6:15)

- Director's Report
 - **Action:** Rebecca to facilitate getting list of what maintenance/repairs need to be accounted for in annual budget.
 - **Staff meetings** – generally on 2nd Friday of month from 12-2...after this Friday will be August 11th
 - **Action:** Cindy to discuss with Monique NHRS and what makes sense
- Approve minutes from last meetings
 - Cindy motion to approve 5/22 Public Minutes as amended, Rebecca 2nd
 - 3 Yay (Rebecca, Jen, Cindy)
 - 0 nay
 - 1 abstain (Diane)Passed
 - Cindy motion to approve 5/10 Public Minutes as amended, Rebecca 2nd
 - 3 Yay (Rebecca, Jen, Cindy)
 - 0 nay
 - 1 abstain (Diane)Passed
 - Cindy motion to approve 6/19 Public Minutes as amended, Rebecca 2nd
 - 4 Yay (Rebecca, Jen, Cindy, Diane)
 - 0 nay
 - 0 abstainpassed
 - **Action:** non-public minutes for May and June to be approved in July

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- Treasurer's Report
 - **Action:** Diane to meet w/Arefe on ongoing and potential grant opportunities
 - **Action:** Cindy to share Budget template

Ongoing Business (6:57)

- Review of Tasks/Action Items from last meeting
- Capital Budget:
 - Becca motion capital elevator (\$150, 000- 200,000) on plan for 2024 Diane 2nd
(Action) Arefe and Cindy to verify estimates
 - 4 Yay (Rebecca, Jen, Cindy, Diane)
 - 0 nay
 - 0 abstainpassed
 - Cindy motion carpet (\$25,000) on plan for 2024 Rebecca 2nd
 - 4 Yay (Rebecca, Jen, Cindy, Diane)
 - 0 nay
 - 0 abstainpassed
 - Cindy motion parking paving (\$30,000) on plan for 2025 Rebecca 2nd
 - 4 Yay (Rebecca, Jen, Cindy, Diane)
 - 0 nay
 - 0 abstainpassed
- **Action:** Becca talk to Scott about security system/cameras, then recommendation on whether part of plan
- **Action:** Cindy to update template, Arefe to add carpet template

New Business (8:02 pm)

- Liability/Risk for off-property activities
 - **Action:** Arefe/Jen make sure that we have conversation include insurance information for each event
- Unattended Child Policy
Action: All to review the unattended child policy, recommend adjustments/exceptions. Do we need to manage differently? Arefe to reach out to family

Public Input (8:37 pm)

None

Non-public meeting session (8:37pm)

Under RSA Section 91-A: 3, II (a) hiring and/or (b) dismissal, promotion, or compensation or (c) reputation.

- Cindy motion to move to non-public Rebecca 2nd
 - 4 Yay, 0 nay,
 - Passed

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Return from Non-Public (9:27)

Motion to adjourn by Becca, 2nd by Diane (9:29)

Future Agenda Items

TBD

Close Meeting (9:30 pm)

- Confirm Date for Next Meeting (Tuesday August 8th)