

Minutes of the Meeting of the Library Board of Trustees

DATE: May 11, 2022
TIME: 6:30 PM
LOCATION: Brookline Public Library
Brookline, NH

Present: Kim Rogers, Cindy LaCroix, Karen Jew, Dave Partridge
Hybrid/Remote: Dave Partridge
Absent:
Also Present: Arefe Koushki

The meeting was called to order by Kim at 6:40 PM

Dave stated that he was participating via Zoom from home, that attendance in person was not reasonably practical due to COVID-19, and that he could hear the proceedings.

Administrative:

Director's report:

- Arefe will be getting quotes to change from Windstream to Consolidated Communications.
- Brookline Personnel Plan will be reviewed for insertion into the BPL Manual.
- Arefe will begin candidate search for Summer Page/Substitutes for the 2022 summer season.
- Requested funds be allocated for garden plants.
- Arefe notified the board of resignations and current open positions at the library

Karen motioned to approve expenditures up to \$150 for indoor and outdoor plants for the library. Kim seconded.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 4 (Cindy, Karen, Dave, Kim)

Nay: 0

Abstain: 0

Motion passed (4-0-0).

Action Item for Arefe to post open job positions

Action Item for Arefe to ask staff if anyone is willing to become a Notary

Minutes:

Kim motioned to accept the public meeting minutes from the March 16th meeting as written.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 3 (Cindy, Karen, Dave)

Nay: 0

Abstain: 1 (Karen)

Motion passed (3-0-1).

Kim motioned to accept the non-public meeting minutes from the March 16th meeting as written.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 3 (Cindy, Karen, Dave)

Nay: 0

Abstain: 1 (Karen)

Motion passed (3-0-1).

Kim motioned to accept the public meeting minutes from the April 13th meeting as written.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 3 (Cindy, Karen, Kim)

Nay: 0

Abstain: 1 (Dave)

Motion passed (3-0-1).

Kim motioned to accept the non-public meeting minutes from the April 13th meeting as written.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 3 (Cindy, Karen, Kim)

Nay: 0

Abstain: 1 (Dave)

Motion passed (3-0-1).

Treasurer's report:

Budget is on track for this part of the year. The board will wait until the next meeting to sign off on the April manifest. Review of Donations/Gifts/Grants to date will continue every monthly meeting.

Karen motioned to accept the donations, gifts, and grants received in April. Kim seconded.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 4 (Kim, Cindy, Karen, Dave)

Nay: 0

Abstain: 0

Motion passed (4-0-0).

Discussion was made regarding long term financial holding strategies and savings instruments.

Action Item for Cindy to look into CDs and other savings options.

On-Going Business:

Discussion was made regarding redirecting web traffic from the old library website to the new one.

Action Item for Arefe to have this page redirect and/or have a link to the new website display on the top of the old site.

Public Input:

N/A

Non-Public

MOTION BY KIM THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3, II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE, (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF. MOTION SECONDED BY CINDY.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 4 (Kim, Cindy, Karen, Dave)

Nay: 0

Abstain: 0

Motion passed (4-0-0).

The Board went into non-public session at 7:22 p.m.

The Board came out of non-public session at 7:27 p.m.

Closing

The next regularly scheduled meeting of the Library Trustees will be on Tuesday, June 7, at 6:30 p.m.

At 7:30 p.m. Karen motioned to adjourn the meeting.

Kim seconded.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: 4 (Kim, Cindy, Karen, Dave)

Nay: 0

Abstain: 0

Motion passed (4-0-0).

Submitted,
Karen Jew, Acting Secretary