

Minutes of the Meeting of the Library Board of Trustees

Regular Meeting

March 16, 2022

Brookline Public Library

Brookline, NH

Present: Betsy Solon, Kim Rogers, Cindy LaCroix

Hybrid/Remote: Dave Partridge

Also Present: Arefe Koushki, Director

Dave stated he was participating via Zoom from home, that attendance in person was not reasonably practical due to COVID-19, and that he could hear the proceedings.

Kim called the meeting to order at 6:35pm

Introductions: Traci Joy, the new Youth Services Librarian, introduced herself and spoke to some of the programs she is continuing and others she is implementing.

1st Annual Egg Staviganza – April 16, 2022

Summer Reading Program – Oceans of Possibilities

Election of Chair:

Betsy was nominated by Kim, Dave seconded

Roll call vote

Yea: 3 (Kim, Cindy, Dave)

Nay: 0

Abstain: 1 (Betsy)

Vote passed: (3-0-1)

Election of Treasurer:

Cindy was nominated by Betsy, Kim seconded

Roll call vote

Yea: 3 (Kim, Betsy, Dave)

Nay: 0

Abstain: 1 (Cindy)

Vote passed: (3-0-1)

Election of Treasurer:

Kim was nominated by Dave, Betsy seconded

Roll call vote

Yea: 3 (Cindy, Betsy, Dave)

Nay: 0

Abstain: 1 (Kim)

Vote passed: (3-0-1)

Assign Benefits Administrator:

Betsy agreed to temporarily accept the position.

Directors Report:

- New website, Brooklinelibrarynh.org is live.
- New Children's Librarian, Traci Joy, started March 1st.
- Added new Wonderbooks to children's collection.
- Arefe to sit down with Tanya Griffith, Hollis Social Library Director, to create long term plans for connecting teens and residents of the two towns.
- Arefe met with Tad Putney on March 10th. Will be meeting the second Thursday of each month.
- NH State Parks passes added to the Museum Pass collection.
- Letter created to ask local businesses to help support the Summer Reading Program.
- Arefe to complete the library state report, due in April.

Minutes:

Dave motioned to adopt the regular meeting minutes, as written, from February 14, 2022. Kim seconded.

Roll call vote

Yea: 3 (Kim, Betsy, Dave)

Nay: 0

Abstain: 1 (Cindy)

Vote passed: (3-0-1)

Kim motioned to adopt the non-public meeting minutes, as written, from February 14, 2022. Betsy seconded.

Roll call vote

Yea: 3 (Kim, Betsy, Dave)

Nay: 0

Abstain: 1 (Cindy)

Vote passed: (3-0-1)

Treasurer's Report:

- \$145 needs to be moved from expense to deposit.
- Board voted to accept donation of \$28.24 through February 28, 2022.

Betsy motioned to approve the acceptance of donations. Kim seconded.

Roll call vote

Yea: 4 (Kim, Betsy, Cindy, Dave)

Nay: 0

Abstain:0

Vote passed: (4-0-0).

Ongoing Business:

Review of tasks assigned at previous meetings:

- Arefe updated weather closing policy.
- Ed returned Library door key
- Task: Dave to get bank FOB from Ed.
- Kim removed Karen and Ed from Trustee email.

Tasks that still need to be completed:

- Treasurer transition from Dave to Cindy.
- Confirm that Ed closed Paypal account.

2022 Budget approved:

Budget passed at \$313078.34

Review of mask policy:

Masks are no longer required, at this time, but are still recommended.

New Business:

- Calendar set. The Board will meet the second Wednesday of each month. Next meeting will be held on April 13, 2022.
- **Task:** Try to find Alternate Trustees for the Board
- Town Appropriation Payment schedule to stay monthly.
- BOS Request: Betsy to contact Tad to ask for more information as to why the request has been made.
- Other New Business:
 - Plodzik & Sanderson questionnaire needs to be completed by each board member and returned to Betsy by 3/28/22.
 - Task: Arefe to contact Tad regarding Certificate of Insurance, requested by RMMS.
 - Add to next agenda: purchasing of outdoor canopy.

At 7:47pm Betsy motioned that the board go into non-public session. Dave seconded.

Roll call vote

Yea: 4 (Kim, Betsy, Cindy, Dave)

Nay: 0

Abstain: 0

Vote passed: (4-0-0)

The Board entered non-public session at 7:47pm

The Board came out of non-public at 8:16pm

At 8:16pm Kim motioned to adjourn the meeting. Cindy seconded.

Roll call vote

Yea: 4 (Kim, Betsy, Cindy, Dave)

Nay: 0

Abstain: 0

Vote passed: (4-0-0).

Submitted,

Kim Rogers, Secretary

